

24 March 2020

Dear Team Members.

Welcome to TCA's Facebook page.

Please visit this page periodically for information and updates.

We indicated on the cover page of the packets you received at the end of your shifts on Monday, March 23, 2020 that TCA would provide updates on this Facebook page and on TCA's website. Our process will be to post the same updates at the same time on both sites, so if you have read one of them, the other will have the same information. Provided below is the address for TCA's website.

TCA Website: <https://taihousa.com>

Please feel free also to contact TCA with any questions you have via the call-off-line at extension 250.

As we announced on Monday, March 23, 2020, our current plan is as follows.

TCA's production operations will be shut down from Tuesday, March 24, 2020 through April 6, 2020. Production operations will resume on Tuesday, April 7, 2020 (6:45 AM Plant 1 and & 7:00 AM Plant 2) Team Leaders, Specialist, etc. who typically come in a half hour early, please plan to do so on April 7, 2020.

Please understand that plans might change as we are presented with new information.

Among some states with stay-at-home orders, automotive parts and auto manufacturers have been identified as critical manufacturing businesses as they supply parts and products to the transportation industry. Our main customers have cited as their reasons for shutting down an anticipated decline in demand for their products. In Ohio, the Public Health "Stay-at-home" Order identified as essential manufacturers which support the transportation industries.

Considering the fluid nature of circumstances, we must remain flexible, responsive and responsible. We continue to receive daily updates from our customers whose revised production plans present us with scenarios which might require us to revise our shutdown schedule. Included among the possibilities is that we bring online some production lines sooner than planned in our initial shutdown schedule.

We ask you to please bear with us as we try to manage this very fluid situation and to please regularly visit this site and TCA's website for updates.

Thank you for your cooperation and patience.

We wish you and your families the best during these trying times and urge you to please follow the recommendations issued by health authorities on best practices to reduce the spread of the COVID-19 virus.

TCA Senior Leadership Team